

Bannerman High Parent Council

CODE OF CONDUCT

This Code of Conduct is to help the Parent Forum and Parent Council, PTA office bearers and committee members understand their roles.

Members should	<ul style="list-style-type: none">• support the ethos and values of the Parent Council/PTA committee and make it a welcoming group for all parents/carers, co-opted members and guests• be aware of equality and fairness• feel like their work makes a difference to the school community• treat everyone as an equal and always be respectful towards each other• ensure guests leave meetings with a positive view of the Parent Council/PTA and what it is trying to achieve• respect and keep to the decisions made at Parent Council/PTA meetings• be involved and help out wherever possible• work with the utmost integrity, especially when dealing with financial matters• declare any conflict of interest (for example, if someone is a teacher) and avoid situations which could cause improper conduct
Members should not	<ul style="list-style-type: none">• undermine the decisions made at the Parent Council/PTA committee by expressing opposing views out with meetings• discuss personal issues relating to children, parents or school staff• post content on social media that is negative or abusive towards anyone in the school and local community• speak with the media on behalf of the Parent Council/PTA without prior agreement.
Meetings	<ul style="list-style-type: none">• everyone should be given a chance to speak and to be heard, directed by the Chair• all speakers should address the Chair• members should contribute constructively at meetings• each contribution should be valued and respected• no-one should leave a meeting feeling belittled or excluded• decisions will be made in the best interests of the whole school community• if a vote is required, members of the Parent Council/PTA committee will get a vote and decisions will be made on a majority basis (with the Chair having the casting vote, if necessary); the result should be respected by all Parent Council/PTA committee members.

Review	This policy will be reviewed every year to ensure it remains up-to-date and relevant.
Declaration	I confirm I have read and understood Bannerman High School Parent Council's Code of Conduct and will act in accordance to it. I understand that if I act in a way considered to undermine the objectives of the Parent Council/PTA, my membership shall cease if the majority of parent members agree. This will be confirmed in writing by the Chair/other office bearer. I will have a right of appeal to the Chair/other office bearer whose decision will be final.

March 2023