



Bannerman High School  
Glasgow Road  
Baillieston  
Glasgow G69 7NS  
Phone 0141 582 0020  
Fax 0141 582 0021

Head Teacher  
Ms Seonaidh Black  
MA (Hons)

Our Ref: LM/LH

Your Ref:

Date: 3<sup>rd</sup> November 2023

Dear Parent/Carer

The S4 Prelims will run between Monday 4<sup>th</sup> December and Friday 15<sup>th</sup> December 2023. During the Prelim/Assessment period S4 classes will run as normal though some classes may be collapsed. These are extremely important examinations/assessments, and any potential absence must be notified to the school on the morning of the exam/assessment or before. Absence from an exam will be followed up, where possible on the same day, to make sure such absence is legitimate.

Candidates will be registered at the exam venue. This means that if the exam only lasts part of the day, the pupils will have been marked present for the whole day. The Scottish Government Education Department grants study leave during the May Exam diet, and we feel that young people benefit from being in school during both the prelims and final examinations. However, if you feel that it is in your child's best interest to prepare for his/her prelim exams at home, please provide a note to such effect by Friday 24<sup>th</sup> November 2023.

Any such note should be returned to your child's tutor teacher. Those pupils who elect to stay in school or whose parents/carers wish them to stay in school will follow their normal timetable. Please remember, school uniform must be worn whenever pupils come into school for study or exam purposes.

Yours sincerely,

L Morton  
Depute Head Teacher  
SQA Coordinator

Glasgow-Supporting Gaelic Glaschu-a' toirt taic do'n Ghàidhlig

Glasgow City Council is an equal opportunities employer

